

## **Informing parents about their right to appeal**

**Admission authorities and appeal panels must comply with their duties under the Equality Act 2010 when deciding the format for appeals and when conducting appeals. Please read the appeals process for Oasis Academy Blakenhale Infant and Junior**

Parents of children who are refused a place at Oasis Academy Blakenhale Infant/Junior. Have the right to appeal to an independent appeal panel. This includes where a child is in the process of, or has already been allocated, an alternative school place for example via the local [Fair Access Protocol](#) or otherwise.

**Any parent that wishes to appeal the decision, must be notified of the following:**

- The reason why the place was refused
- Their right to appeal to an independent appeal panel
- How to appeal

**This must include**

- That appeals must be submitted in writing within 20 school days from the date of notification that their application was not successful

Parents have the right to be represented or accompanied by a friend, or to request an interpreter.

For infant class size appeals, you must also provide information on the limited circumstances in which the panel can uphold a decision.

### **Appeals for Reception class**

Any parent that wishes to appeal for their child's Reception place must do so after the offer date, 16<sup>th</sup> April 2025. Any appeal must be submitted within 20 school days after this date.

**Appeals can be held:**

- In person
- Remotely by teams
- A hybrid of two where one or more participants attend in person and one or more attend remotely.

### **For all appeal hearings, the following will be in place:**

- The panel is able to hold the hearing in private
- The appeal can be heard fairly and transparently
- Parties can present their cases fully and engage in the hearing at all times

### **What happens before the hearing?**

- All evidence must be submitted by the parent/carer. This must arrive no later than three days before the appeals hearing,
- Admissions will submit their evidence
- The clerk to send appeal papers to the panel and other parties included in the appeal process.

### **What happens when the appeals date has been agreed?**

- You will be given 10 schools days' notice of the time and date of the appeal hearing
- you will be sent the appeals papers as soon as possible before the hearing, including the schools written statement setting out its case for refusing your request for a place at the Academy.

### **Your Appeal Hearing date may only be changed in exceptional circumstances.**

If you are unable to attend the hearing, you must inform the appeal clerk as soon as possible as we may be able to make alternative arrangements. Please be advised revised dates are only set in exceptional circumstances.

If you do not attend the appeal hearing the hearing will be heard in your absence.

### **Does the appeal affect your position on the waiting list?**

The appeals panel has NO power to move parents up or down the waiting list and is not allowed to take account of your waiting list position.

### **What happens after the appeal hearing?**

Parents/carers will be notified of the decision within 5 school days of the hearing wherever possible.