

EXCEPTIONAL CIRCUMSTANCES - LEAVE IN TERM TIME REQUEST

Pupil's Name D.O.B Form

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I request permission for the above named pupil(s) to be granted leave during the school term.

Reason for request

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Dates of Absence

From To No of school days

I/We understand that if leave is agreed:

- If travelling abroad, I / we will supply a copy of the return travel documentation.
- I / we will supply the name and phone number of a contact person whilst abroad.
- if I / we do not return at the agreed time; I / we am / are aware that I / we may be issued with a penalty notice, and could be fined £60 or £120 depending on how soon payment is made. If I do not pay the fine, I / we could then be required to attend Court; this could result in a fine of up to £1000 per child and having a criminal record.
- After four weeks of absence my / our child/ren may be removed from the school register and I / we will then be responsible for finding a new school on my / our return.

<p>Parent/Carer Name</p> <p>.....</p> <p>DOB.....</p> <p>Address.....</p> <p>.....</p> <p>Signature.....</p> <p>Date.....</p>	<p>Parent/Carer Name</p> <p>.....</p> <p>DOB.....</p> <p>Address.....</p> <p>.....</p> <p>Signature.....</p> <p>Date.....</p>
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Request **agreed / denied**

Executive Principal: Mrs C Hoods-Truman

Signed Oasis Academy Blakenhale Infants Date Oasis Academy Blakenhale Junior

Outmore Road
 Garretts Green, Birmingham, B33 0XG
 Tel: 0121 783 3960

www.oasisacademyblakenhaleinfants.org

www.oasisacademyblakenhalejunior.org

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